

THOUSAND ISLANDS QUILTERS' GUILD

Constitution and Bylaws

Article 1: This organization shall be known as the Thousand Islands Quilters' Guild.

Article 2: The objectives of the Thousand Islands Quilters' Guild are as follows:

- a) To provide a forum for quilters to meet and exchange ideas;
- b) To form a vehicle for bringing qualified experts in this field to Brockville for seminars and workshops;
- c) To work on community projects in quilting;
- d) Any other aims and purposes as the membership, by simple majority shall form time to time deem appropriate;

Article 3: Membership in the Thousand Islands Quilters' Guild is open on payment of the prescribed fee, which will be determined by the Executive each year.

Honorary memberships may be conferred at the discretion of the Executive.

Article 4: Officers of the Thousand Islands Quilters' Guild shall be:

Executive Committee

President
Vice-President
Past President
Secretary
Treasurer

Sub-committees of the Executive Committee shall consist of the:

Administrative Committee

Library
Publicity
Newsletter
Membership
Communications
Web-site administrator

Programme Committee

Programme Convenor
Workshop Convenor
Block of the Month
Community Quilts
Hospitality
Photography

Article 5: The Executive shall be composed of the officers of the Guild, nominated by a Nomination Committee (which is chaired by the Past-President, with two other members).

A proposed slate of officers will be presented to the membership at the April meeting. Additional nominations should be submitted to the secretary at least one week prior to annual general meeting. The slate of officers will be elected at the annual general meeting.

Article 6: The annual meeting shall be held in May of each year, or the last meeting of the fiscal year. At this time all annual reports by committee convenors shall be handed in to the secretary for publication in the annual report. This report will be made available to the members in September.

Article 7: In the absence of the President, the Vice-President shall conduct the executive meeting. If both are absent, the chairperson pro tem shall be elected from among those present at the meeting provided that a quorum of at least four (4) members of the executive is present.

Article 8:

- a) This organization shall be carried on without purpose of gain for its members and any profits shall be used solely to promote its objectives.
- b) The financial records of the Guild shall be reviewed following the financial yearend, July 31st, and at any other time, as there is a change in the office of the Treasurer. A person appointed by the Guild Executive who is not an Executive officer of the organization shall review the records.
- c) If, for whatever reason, the Thousand Islands Quilters' Guild should cease to exist, all assets will go to a charity (charities) designated by a simple majority of the surviving members.

Article 9:

Procedure for amendments to the Constitution and By-Laws:

The Constitution and By-Laws may be amended at any time provided that the following conditions are met:

- a) Notice of proposed changes by members must be given in writing to the secretary six (6) weeks prior to vote at a general meeting
- b) Voting shall be by a show of hands or by secret ballot (at the President's Discretion).
- c) The amendments must have a two-thirds majority of the members present at the meeting to carry.

Article 10: All business meetings shall be conducted according to Roberts' Rules of Order.

Article 11:

- a) In the event that a duly elected officer cannot complete a term of office, a Resignation must be submitted in writing to the Executive who in turn shall Appoint a member to carry out the term of office.
- b) In the event that a duly elected officer is in flagrant neglect of the duties of that office, the Executive shall notify that member that their services are no longer required and the Executive Committee shall appoint a member to carry out the term of that office.

REVISED THIS **23rd** DAY OF **March, 2006**

PRESIDENT - Marilee Taylor

SECRETARY – Linda Scallions

TREASURER – Judy MacDonald

Signed original located in TIQG Executive Committee Minute Book